



City of Beloit

Community Service Officer/Animal Control

SALARY	\$23.77 - \$33.66 Hourly	LOCATION	100 State St., Beloit, WI
JOB TYPE	Full-Time	JOB NUMBER	202600053
DEPARTMENT	Police Department	DIVISION	PD-Patrol
OPENING DATE	07/28/2026	CLOSING DATE	8/19/2026 11:59 PM Central

Summary of Job

The City of Beloit Police Department, a department whose personnel are committed to protecting the lives, property and rights of all citizens, is currently accepting applications for the position of Community Service Officer/Animal Control. This is a great opportunity for a committed individual who is interested in a future law enforcement career with the Beloit Police Department.

Community Service Officers/Animal Control perform a wide range of field and support duties within the Beloit Police Department. This position performs a variety of routine non-critical public safety and clerical tasks; enforces municipal parking ordinances; keeps official records; responds to citizen requests for service; and performs community policing and traffic-control activities. Community Service Officers/Animal Control are responsible for the enforcement of state and local laws pertaining to the humane treatment of animals. This position involves animal apprehension, rescue and control work ensuring the protection of citizens and welfare of animals; following standard operating policies and procedures for work performed. This position is assigned to field services, parades, property control, community services, animal control, crime scenes, and traffic control. The Community Service Officer/Animal Control is a non-sworn position with no powers to arrest and will work a flexible, rotating shift, including nights, weekends and holidays.

Qualifications

MINIMUM QUALIFICATIONS

1. Must be at least 18 years of age.
2. Must possess a valid driver's license and satisfactory driving record.
3. High School Diploma or equivalent.
4. Post high-school education in a criminal justice or law enforcement degree program at an accredited college or university is desired.
5. Experience working with animals is preferred.
6. Must possess a Humane Officer Certification through the State of Wisconsin or have the ability to obtain certification within 1 year of hire and maintain such certification, including required training or statutory requirements.
7. Transaction Information for Management of Enforcement (TIME) certification or the ability to obtain said certification within 1 year of hire and maintain such certification.
8. Other combinations of training and/or experience which can be demonstrated to result in the possession of the

knowledge, skills and abilities necessary to perform the duties of this position will also be considered.

Equal opportunity employer

Employer

City of Beloit

Address

100 State St

Beloit, Wisconsin, 53511

Phone

(608) 364-5819

Website

<http://www.beloitwi.gov>

Community Service Officer/Animal Control Supplemental Questionnaire

*QUESTION 1

Are you 18 years of age or older?

- ☐ Yes
- ☐ No

*QUESTION 2

Do you have a valid driver's license and satisfactory driving record?

- ☐ Yes
- ☐ No

*QUESTION 3

Do you have a high school diploma or equivalent?

- ☐ Yes
- ☐ No

*QUESTION 4

Please describe any experience you have working with animals. If you have no experience, please type N/A.

*QUESTION 5

Do you currently possess a Humane Officer Certification through the State of Wisconsin? If not, can you obtain this certification within 1 year of hire and maintain this certification, including required training or statutory requirements?

- ☐ Yes, I possess this certification.
- ☐ No, I do not possess this certification and cannot obtain.
- ☐ No, I do not possess this certification, but I can obtain and maintain the certification.

*QUESTION 6

Do you currently possess a Transaction Information for Management of Enforcement (TIME) certification or the ability to obtain and maintain this certification within 1 year of hire?

***QUESTION 7**

Please list other combinations of training and/or experience which can be demonstrated to result in the possession of the knowledge, skills and abilities necessary to perform the duties of this position may also be considered.

* Required Question